

Rideau Non-Profit Housing Inc.

5581 Dr. Leach Drive-#217

Manotick, Ontario

K4M 1J6

613-692-4421

rideauhousing@bellnet.ca

Dear Applicant,

Thank you for applying to Hyfield Place, an apartment building for Seniors run by Rideau Non- Profit Housing Inc., 5581 Dr Leach Drive, Manotick ,Ontario.

Because Hyfield Place is a Senior's building, we require at least one of the applicants to be age 65 or older in order to be considered for tenancy.

Hyfield Place is an apartment building only; there are no dining facilities or nursing assistance and the building is only staffed 12 hours a week. This is a facility for those who can live independently.

Because we are in the process of becoming a smoke-free building, all new tenants will be subject to a non-smoking clause in their lease.

Hyfield Place is a mixture of Rent Geared to Income (RGI) Housing and Market Rate Housing. This application is for a Market-rate unit. Should you also wish to apply for a RGI unit, please contact the Social Housing Registry of Ottawa at 613-526-2088 for information and application forms.

If approved, you will be allotted a place on the Waiting List. Approximately every six months, you will be contacted to make sure that the information on your application is current.

Please fill out the application form as completely as possible, making sure you have included all the requested contact phone numbers and email addresses so we will be able to reach you on short notice when a unit becomes available.

Please mail or deliver the completed application to:

Rideau Non Profit Housing Inc.

5581 Dr. Leach Drive #217

Manotick, ON

K4M 1J6

Office Hours Monday through Thursday-8:00am to 11:00am

Applicant: _____ Date of Application _____

Name in full		Date of Birth	
Current Address			
Street # and Name	Apt. #	City/Town/Municipality	Postal Code
Home Telephone Number			
Email Address			
Co-applicant (second person to reside in 2 bedroom unit)		Date of Birth	
Current Address			
Street # and Name	Apt. #	City/Town/Municipality	Postal Code
Home Telephone Number	Date of Birth	Relationship to Applicant	
Previous two addresses (If less than 10 years at the above address)			From: To:
1:			From: To:
2:			From: To:
Have you applied for subsidized housing as well? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you require parking? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Do you own your own home? ? Yes ? No If No, please list your present landlord:			
Landlord's Name	Address	Telephone number	
Current Monthly Income:			
I understand that this is an independent living apartment and state that I am capable of living independently.		Applicant: <input type="checkbox"/> Yes <input type="checkbox"/> No	Co-Applicant: <input type="checkbox"/> Yes <input type="checkbox"/> No
***** REQUIRED: *****			
Additional Contacts (To ensure contact availability when a unit be available.)			
Contact 1: _____			
Name	Phone number	Email	
Contact 2: _____			
Name	Phone number	Email	

Applicant: _____ Date of Application _____

Declaration:

I declare the above information to be correct.

I understand that this Application does NOT constitute an agreement by the Landlord to provide me with rental accommodation. I acknowledge that this application becomes the property of the Landlord on its delivery, where it will be held in Confidence.

I further acknowledge the right of the Rideau Non-Profit Housing or its agent (known as the Landlord) at any time prior to the delivery to me of a lease hereby applied for, to withdraw, revoke or cancel without penalty of liability for damages otherwise, any acceptance or approval of this application previously made or given.

I hereby authorize the Landlord to make such enquiries as may be deemed necessary to verify the facts stated in this application.

Dated at: _____ this _____ day of _____ 20____

Applicant:

Co-Applicant

Note: Please keep the office notified of any change in your address or telephone number